

Minnesota Health Insurance Exchange Technical Work Groups

- **General Charge:** Develop, discuss, and provide technical assistance on options directly to the Commerce Commissioner and indirectly to the Health Insurance Exchange Advisory Task Force.
- **Expectations:** One Exchange staff member and one stakeholder will co-lead each technical work group. Timelines and deliverables are expected to match the schedule determined by the Department of Commerce and the Health Insurance Exchange Advisory Task Force. All minutes and deliverables will be posted online.

Adverse Selection and Encouraging Market Competition and Value

- **Scope:** Provide technical assistance on options to avoid adverse selection between the Exchange and the outside market for individuals and small employers and employees, and provide options for incentives for encouraging market competition and value.
- **Members:** 10-20 stakeholders will be asked to participate including consumer, large and small employer, health insurer, navigator, agent/broker, and provider representatives as well as agency and legislative staff and market experts (actuarial, risk adjustment, etc.)
- **Meetings:** Weekly for 2 hours starting November 2011, less frequent meetings in 2012.
- **Subgroups:** Starting in 2012, (1) Risk Sharing and Risk Adjustment, and (2) Regulatory Simplification/Plan Certification.

Navigators and Agents/Brokers

- **Scope:** Provide technical assistance and develop information on options for navigators and agents/brokers to assist individuals and small employers and employees seeking coverage through a Minnesota Health Insurance Exchange.
- **Members:** 10-20 stakeholders will be asked to participate including consumer, small employer, health insurer, navigator, agent/broker, provider, county, and tribal representatives as well as state agency and legislative staff.
- **Meetings:** Weekly for 2 hours starting November 2011, less frequent meetings in 2012.

Governance

- **Scope:** Identify and summarize information on potential options for the long-term governance of a Minnesota Health Insurance Exchange.
- **Members:** Roughly 10 participants will be asked to assist, including health care law experts, and state agency and legislative staff.
- **Meetings:** Weekly for 2 hours starting November 2011. Will merge with Financing work group and meet less frequently in 2012.

Financing

- **Scope:** Provide technical assistance and information on options related to the on-going financing of a Minnesota Health Insurance Exchange.
- **Members:** 10-20 stakeholders will be asked to participate including consumer, small employer, health insurer, navigator, agent/broker, provider, and county representatives as well as state agency and legislative staff and market experts.
- **Meetings:** Weekly for 2 hours starting November 2011. Will merge with Governance work group and meet less frequently in 2012.

Tribal Consultation

- **Scope:** Consult with tribal governments regarding the design and development of a Minnesota Health Insurance Exchange to address issues for American Indians.
- **Members:** Roughly 10 participants including Tribal and state agency representatives.
- **Meetings:** Existing group to continue to meet monthly.

IT and Operations

- **Scope:** Provide technical assistance related to multiple technology and operational issues for the development of a Minnesota Health Insurance Exchange.
- **Members:** 10-20 stakeholders will be asked to participate including consumer, small and large employer, health insurer, navigator, agent/broker, provider, county, and tribal representatives as well as state agency staff.
- **Meetings:** Will begin meeting in December 2011 and may develop into multiple subgroups into 2012.

Individual Eligibility

- **Scope:** Provide technical assistance and information on options for criteria, functions, processes, and assistance to support streamlined individual eligibility determinations for public and private coverage through a Minnesota Health Insurance Exchange.
- **Members:** 10-20 stakeholders will be asked to participate including consumer, health insurer, navigator, agent/broker, provider, county, and tribal representatives as well as state agency and legislative staff.
- **Meetings:** Will begin meeting in 2012.

Small Employers and Employees

- **Scope:** Provide technical assistance and information on options for coverage choices, services, processes, and assistance for small employers and employees through a Minnesota Health Insurance Exchange.
- **Members:** 10-20 stakeholders will be asked to participate including small employer and employee, health insurer, and navigator/broker representatives as well as agency staff, health care market experts, legal experts, and human resources experts.
- **Meetings:** Will begin meeting in 2012.

Measurement and Reporting

- **Scope:** Provide technical assistance and information on options for the reporting of cost, quality and satisfaction for health insurers, benefit plans, and providers through a Minnesota Health Insurance Exchange.
- **Members:** 10-20 stakeholders will be asked to participate including consumer, small and large employer, health insurer, and provider (physician clinics and hospitals) representatives as well as agency staff and measurement and reporting experts.
- **Meetings:** Will begin meeting in 2012.

Outreach, Communications and Marketing

- **Scope:** Provide technical assistance and explore options related to outreach, marketing, and communication for a Minnesota Health Insurance Exchange.
- **Members:** 10-20 stakeholders will be asked to participate including consumer, small and large employer, health insurer, navigator, agent/broker, provider, and tribal representatives as well as agency staff and other experts.
- **Meetings:** Will begin meeting in 2012.