



SPEAKER REQUEST FORM: Twila Brase, President and Co-founder, CCHF

Organization Name: _____

Contact Name/Title: _____

Contact Tel/Email: _____

Event Location Address: _____

City/State/Zip: _____

Requested Date/Time: _____

Name/Theme of event: _____

Activity/Role requested: _____ Est. # of Attendees: _____

☐ Keynote Speaker ☐ Guest Speaker ☐ Panel Member ☐ Facilitator ☐

Other _____

Length of speech/presentation: _____ Audio/Visual available? _____

Please return completed form to CCHF:

email: info@cchfreedom.org or via mail: 161 Rondo Ave., Ste. 923

Saint Paul, MN 55103

CCHF is committed to timely responses and will review all requests within 10 business days. If approved, CCHF will provide a Speaker Agreement form that outlines associated fees specific to the event for your review.

Honorarium

For speaker engagements with CCHF, the requested honorarium to cover our time is estimated to be a minimum of \$1200*, taking into consideration factors such as travel distance, staff preparation requirements, and duration of the event.

REIMBURSABLE EXPENSES: Required reimbursable expenses could include the following: economy flight and ground transportation, rental car (or \$0.655/mile) and parking, hotel, and meals.

**Please note that the honorarium associated with a speaking request is open to negotiation based on unique circumstances (such as event location and size of requesting organization) and will be evaluated on a case-by-case basis.*